



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Alfredo Estrada, Jr., President
Abraham Campos, Vice-President
Nick Wells, Treasurer
Alex Silva, Board Member
Ray Loera, Board Member
Marcela Piedra, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Diego Favila, Board Member
Maricela Robles, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

MINUTES - REGULAR MEETING – VIRTUAL MEETING – SEPTEMBER 24, 2020 – 1:30 P.M.

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Governor's Executive Order N-25-20 (March 17, 2020) allows the Board Members and the public to participate in the meeting via teleconference.

El Centro Public Works is inviting you to a scheduled Zoom meeting.

Topic: IVECA Board Meeting
Time: Sep 24, 2020 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/97292540079?pwd=djF4ZWMrUHdqQnRJaHppQWdQcTRqZz09>

Meeting ID: 972 9254 0079
Passcode: 830683
One tap mobile
+16699009128,,97292540079#,,,,,0#,,830683# US (San Jose)
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+1 669 900 9128 US (San Jose)
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+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)

Meeting ID: 972 9254 0079
Passcode: 830683
Find your local number: <https://zoom.us/u/abKZHyK58>

Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:

Economic Development Department - 1249 W. Main Street, El Centro, California.

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

AGENDA

September 24, 2020 1:30 p.m. Virtual Meeting

I. CALL TO ORDER:

1. Verify the quorum of Board Members. Quorum verified by Mr. Mark Schmidt.
2. Verification of posting of Agenda. Agenda posted September 17, 2020.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda. None.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting.
- Approval of IVECA's Monthly Financial Reports.

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Chief Diego Favila, seconded by Mr. Tony Rouhotas, Jr. Motion was approved unanimously.

IV. NEW BUSINESS:

1. **Discussion/Action:** The Board will hear a presentation and consider the Request for Proposal document for the development of a Public Safety Answering Point (PSAP) Regionalization Implementation Plan prepared by Mission Critical Partners (MCP).

Recommendation: The purpose of the J.P.A. is the creation of regionalized dispatch. The Board should formally consider the acceptance of this document in its present form or with modification memorializing its informational importance in potentially achieving the goal of PSAP regionalization.

Discussion: Mr. Mark Schmidt introduced the Mission Critical Partners (MCP) Team. He addressed the principal purpose of the J.P.A., which is to establish regionalized dispatch in Imperial County. He also explained the secondary purpose of the J.P.A., "Are to provide such services on a contractual basis, to other governmental agencies and to serve as a forum for discussion, study, development, and implementation of public safety communication services of mutual interest."

On the direction of the IVECA Board, Mr. Schmidt established an ad hoc committee whose mission was the creation of a Scope-of-Work/Request for Proposal document for the development of a Public Safety Answering Point (PSAP) Regionalization Implementation Plan. Upon the recommendation of the ad hoc committee and IVECA Board, MCP was chosen for proposal submission and presentation at the September 24, 2020 IVECA Board meeting. Mr. Eric Caddy, PMP, VP & Director of Network/911 Services introduced Mr. David Jones, ENP, Senior VP of Strategic Accounts. Together they presented a developmental plan. Questions and participation were encouraged in the presentation. Solutions and improvement in the level of services provided were discussed. The presentation also covered technical expertise, emergency communications, ecosystems, operations, technology, operations of field personnel, and education. Project initiation will focus on data information gathering, validation of the information, necessitated changes to information, and PSAP space issues. They explained the key element of the Project Kick-Off Meeting would be finding success for the project. Paramount is open discussion to hear what every stakeholder is looking for and to make sure MCP is meeting expectations. Discussion will also focus on organizational structure, operational aspects, human resources, technology, governance, and costs. A draft report will identify risks to consider. Final draft will be presented to the Board for review. The actual development of the plan is estimated at seven (7) to nine (9) months.

Final Action: The Board instructed MCP to provide a contract for the development of a PSAP Regionalization Implementation Plan. Said contract will be reviewed and considered by the IVECA Board, legal, and Mr. Schmidt.

V. REPORTS:

1. Other: Reports from officers and committees. **None.**

VI. INFORMATION:

1. IVECA Updates.
 - (a) Legal Counsel - Ryan Childers. **None.**
 - (b) Emergency Communications Project Coordinator – Mark Schmidt. **None.**
2. Round Table.

Mr. Rouhotas suggested proper radio training for emergency response for 5150 incidents.

VII. ADJOURNMENT: 14:35 Hours.

The next regular meeting date is October 22, 2020.

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