



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: [www.iveca800.org](http://www.iveca800.org)

Tony Rouhotas, Jr., President  
Rosanna Bayon-Moore, Vice-President  
Janette Angulo, Treasurer  
Ralph Cordova, Board Member  
Ray Loera, Board Member  
Chuck Peraza, Board Member

Terry Hagen, Board Member  
Eddie Madueño, Board Member  
Pete Mercado, Board Member  
Mike Crankshaw, Board Member  
Nick Wells, Board Member  
Maria Banda, Note Taker

Mark Schmidt, Imperial County/IVECA  
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

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Monthly meetings are held on the 4<sup>th</sup> Thursday at 1:30 p.m.

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**REGULAR MEETING**

IVECA BOARD OF DIRECTORS  
Economic Development Department  
1249 W. Main Street  
El Centro, CA 92243

*All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.*

**MINUTES**

**March 23, 2017 1:30 p.m.**

Members Present: Rosanna Bayon-Moore, Chuck Peraza, Terry Hagen, Eddie Madueño, Mike Crankshaw, Nick Wells, Tony Rouhotas

**I. CALL TO ORDER**

1. Verify the quorum of Board Members: Quorum was verified at 1:35 PM
2. Verification of posting of Agenda: The agenda was posted on March 16, 2017

**Agenda Item of Necessity- Added After March 16, 2017 Agenda Posting**

Subject: On March 24, 2017, Pete Mercado will resign his director position on the Next Generation RCS Board. An immediate replacement is necessitated.

A motion was made by Mike Crankshaw to add Item of Necessity to the IVECA Agenda, and seconded by Eddie Madueño. Motion was unanimous.

**II. PUBLIC COMMENTS:** *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

**III. CONSENT AGENDA:** *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Report

**Recommendation:** Approval of the Consent Agenda.

**THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING**

**Final Action:** A motion was made by Rosanna Bayon-Moore to approve Consent Agenda including the corrected financials for January and February 2017, and seconded by Mike Crankshaw. Motion was unanimous.

#### **IV. NEW BUSINESS:**

1. **Discussion/Action:** Adoption of Expenditure Policy for Account 05-Facilities.

**Recommendation:** Adopt Expenditure Policy governing I.V.E.C.A.'s Account 05-Facilities.

**Final Action:** A motion was made by Rosanna Bayon-Moore to adopt Expenditure Policy governing IVECA's Account 05-Facilities with additional information drafted by Attorney Ryan Childers concerning the account's minimum balance. Motion was seconded by Nick Wells. Motion was unanimous.

2. **Discussion/Action:** Review and adopt a future payment scenario for payments beginning June 1, 2018 for Next Generation RCS infrastructure costs. Payment source is I.V.E.C.A.'s Account 05-Facilities.

**Recommendation:** Adopt a payment scenario for future year's payments.

**Final Action:** A motion was made by Tony Rouhotas to adopt payment scenario #5 and seconded by Rosanna-Bayon-Moore. Motion was unanimous.

3. **Item of Necessity- Added After March 16, 2017 Agenda Posting**

**Subject:** On March 24, 2017, Pete Mercado will resign his director position on the Next Generation RCS Board. An immediate replacement is necessitated.

**Recommendation:** Tony Rouhotas informed the IVECA Board the need to appoint a replacement for Pete Mercado for the Next Generation RCS Board.

**Final Action:** A motion was made by Rosanna Bayon-Moore to appoint Chuck Peraza and seconded by Mike Crankshaw. Motion was unanimous.

#### **V. REPORTS**

1. Other: Reports from officers and committees – No reports.

#### **VI. INFORMATION**

1. IVECA Updates

(a) Legal Counsel Ryan Childers- A new Senate Bill will go in effect on July 1, 2017, and may not apply to IVECA. Notices will be sent "if applicable".

(b) Emergency Communications Project Coordinator – Mark Schmidt

1. Reimbursement from Mr. Woo. Reimbursement check for \$11,500.00 was deposited into IVECA's account.
2. Budget workshop. Workshop with H&B scheduled on March 24, 2017 at 10:00 AM
3. Tower and communication site evaluations with RCS San Diego and vendor were performed.
4. Board Member replacement for Chief Mercado. Replacement for IVECA Board will be on the next meeting agenda.
5. Form 700 submission. Deadline is April 1, 2017, and must have wet signature.
6. Cal-NENA Conference February 28, - March 1, 2017. Great learning experience, very informative, met with several vendors.

2. Round Table

**Tony Rouhotas-** Pelican cases were purchased and each hold six radios, chargers, adapters and instructions. Member agencies may check out in case of an emergency.

**Mike Crankshaw-** Sue Willy attended Police Chief's monthly meeting and provided information on consoles and Next Gen. warranties. Also, RCS will come and review plans and quotes as needed for the PSAP's.

**Eddie Madueño-** Valuable to have Sue Willy present at the Police Chief's monthly meeting, thanked Tony Rouhotas for thinking ahead.

#### **VII. ADJOURNMENT**

Meeting was adjourned at 2:45PM

The next regular meeting date: April 27, 2017

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