



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Chuck Peraza, President
Tony Rouhotas, Jr., Vice-President
Nick Wells, Treasurer
Alfredo Estrada, Jr., Board Member
Ray Loera, Board Member
Rosanna Bayon-Moore, Board Member

Abraham Campos, Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Alex Silva, Board Member
Graciela Alvarez, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING
IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA 92251 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

January 24, 2019 1:30 p.m.

Members Present: Chuck Peraza, Tony Rouhotas, Jr., Nick Wells, Alfredo Estrada, Jr., Ray Loera, Rosanna Bayon-Moore, Abraham Campos, Brian Johnson, Robert Sawyer, and Alex Silva

I. CALL TO ORDER

1. Verify the quorum of Board Members: Confirmed quorum at 1:32 p.m.
2. Verification of posting of Agenda: The agenda was posted on January 17, 2019

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

None

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or member of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of Monthly Financial Reports

Recommendation: Approval of the Consent Agenda

Final Action: A motion was made by Tony Rouhotas, Jr., and seconded by Alex Silva to approve Consent Agenda.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

IV. NEW BUSINESS:

1. **Discussion/Action:** In keeping with section 3.2, Officers, of the J.P.A., the Board will consider conducting the election of a President, Vice-President, and Treasurer to serve as IVECA Officers until January 2020.

Recommendation: Conduct an election of a President, Vice-President, and Treasurer to serve as officers until January 2020.

Final Action: A motion was made by Chuck Peraza and seconded by Nick Wells to appoint Alex Silva as President. A motion was made by Nick Wells and seconded by Rosanna Bayon-Moore to appoint Abraham Campos as Vice-President. A motion was made by Rosanna Bayon-Moore and seconded by Alex Silva to appoint Nick Wells as Treasurer.

Mark Schmidt will be contacting the new elected Executive Board for signature changes at 1st Imperial Credit Union.

2. **Discussion/Information:** A policy is in effect for granting RCS network access. For informational purposes, discussion of the access policy is necessitated due to a recent request made by Mr. Kent Miller, Assistant Chief, Governor's Office of Emergency Services Law Branch, for dispatch talk groups.

Recommendation: Thorough policy discussion.

Discussion:

Chuck Peraza questioned why Assistant Chief Miller wants to have access. Mark Schmidt explained that it is their mission to coordinate law enforcement mutual aid, emergency search and rescue mutual aid, and coroners' mutual aid within their Imperial County patrol region. They occasionally come across emergencies and unreported crimes/accidents. For maximum situational awareness, they wish access to dispatch talk groups. Tony Rouhotas mentioned Assistant Chief Miller wants access for the Ocotillo area directly to communicate with dispatch in the event of an emergency. Sheriff Loera said he does not think they should have access. Mark Schmidt said he would like to contact Assistant Chief Miller and advise him of the access protocol. Abraham Campos asked if there was policy on this subject. Mark Schmidt responded that there was. However, history has revealed that there have been "handshake deals" on access in the past.

Final Action: Members agreed to have Mark Schmidt contact Assistant Chief Miller and advise him of the process to obtain access.

3. **Discussion/Action:** The board will consider a request by Imperial County Fire Chief Estrada that Deputy Imperial County Fire Chief Flores be appointed to the ad hoc PSAP Regionalization Committee.

Discussion: Mark Schmidt advised the board that Imperial County Fire Chief Estrada requested that Deputy Imperial County Fire Chief Flores be appointed to the ad hoc PSAP Regionalization Committee. Chief Estrada mentioned that Chief Flores is heavily involved in communications and training. Rosanna Bayon-Moore stated the first meeting was this week. Mark Schmidt mentioned that the members of the ad hoc committee are Shirley Bonillas, Personnel & Risk Management Administrator, City of Brawley, Chief Gerardo, Calexico Police Chief/Chief Favela Calexico Fire Chief, Chief Garcia, Chief Deputy, ICSO, Christopher Herring, EMS/Bio-Terrorism Preparedness Manager Emergency Medical Services Agency, Imperial County Public Health Department, Heather Johnson, Dispatch Supervisor, El Centro Police Department, Mayra Widmann, Deputy C.E.O. – Budget and Fiscal, Imperial County Budget and Fiscal Department, and Alfredo Estrada, Jr., Fire Chief, O.E.S. Coordinator, Imperial County Fire Department.

Final Action: A motion was made by Nick Wells and seconded by Rosanna Bayon-Moore to appoint Chief Flores to the ad hoc PSAP Regionalization Committee.

4. **Discussion/Action:** Crescendo in amount charged to IVECA members in FY 2019-2020 for the yearly payment due on the NextGen obligation.

Discussion: Mr. Mark Schmidt discussed the payments to NextGen and the balance in IVECA Account 05-Facilities, which totals \$1,539,686.09.

V. REPORTS

1. Other: Reports from officers and committees - NONE

VI. INFORMATION:

1. IVECA Updates
 - (a) Legal Counsel – Ryan Childers - NONE
 - (b) Emergency Communications Project Coordinator – Mark Schmidt

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

1. Form 700's due – Mark Schmidt reminded board members to fill out Form 700.
2. All generators inspected by the Imperial County Air Pollution Control District have passed. Two remain for inspection. Per Mark Schmidt, the two remaining generators will be inspected next month.
3. \$4,125.00 lighting system repair was accomplished on the Brawley I Street IVECA tower.
4. PSAP Regionalization Committee meeting was held, January 23, 2019, 10:30 a.m., IC Public Health Department Conference Room, 935 Broadway, El Centro.

Mark Schmidt advised the board that the ad hoc PSAP Regionalization Committee met for the first time on January 23, 2019 with most committee members in attendance. The committee wanted direction from the IVECA Board as to the completion timeline for the Scope of Work document. Mark Schmidt is recommending a 3-month completion. The Board desired flexibility in the completion schedule. It was reported by Mark Schmidt that the ad hoc committee desired these areas be addressed in the regionalization plan document: Location and physical plant, governance, HR attributes including salary, benefits, and bargaining unit. It was noted that monies have already been budgeted for the study. The Board had no issues with Mr. Eric Caddy, Mission Critical Partners, addressing the ad hoc committee.

2. Round Table NONE

CLOSED SESSION

VII. ANTICIPATED LITIGATION: *IVECA will recess to closed session with its attorney regarding anticipated litigation in that:*

Significant Exposure to Litigation Against IVECA. In the opinion of IVECA on the advice of its legal counsel, based on existing facts and circumstances, there continues a significant exposure to litigation against IVECA. There is one (1) such potential case. (Government Code §54956.90) (d) (2).

RECONVENE TO OPEN SESSION

VII. ADJOURMENT: Meeting Adjourned at 2:12 p.m.

1. The next regular meeting will be February 28, 2019.