



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Alfredo Estrada, Jr., President
Abraham Campos, Vice-President
Nick Wells, Treasurer
Alex Silva, Board Member
Ray Loera, Board Member
Marcela Piedra, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Diego Favila, Board Member
Maricela Robles, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING – VIRTUAL MEETING – JUNE 25, 2020 – 1:30 PM - MINUTES

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Governor’s Executive Order N-25-20 (March 17, 2020) allows the Board Members and the public to participate in the meeting via teleconference.

El Centro Public Works is inviting you to a scheduled Zoom meeting.

Topic: IVECA Board Meeting

Time: June 25, 2020 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97467239394?pwd=cUpUTEFKSG1vYnVtZ1ZzMHNtYXFadz09>

Meeting ID: 974 6723 9394

Password: 815658

One tap mobile

+16699009128,,97467239394#,,1#,815658# US (San Jose)

+12532158782,,97467239394#,,1#,815658# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 974 6723 9394

Password: 815658

Find your local number: <https://zoom.us/u/aoJoPRmHx>

Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:

Economic Development Department - 1249 W. Main Street, El Centro, California

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

June 25, 2020 1:30 p.m.

I. CALL TO ORDER:

1. Verify the quorum of Board Members. Quorum verified at 1:38 PM.
2. Verification of posting of Agenda. Agenda posted June 18, 2020.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports

Recommendation: Approval of the Consent Agenda and Financial Reports.

Final Action: A motion was made by Tony Rouhotas, Jr., and seconded by Nick Wells to approve the Consent Agenda and Financial Reports. Motion was approved unanimously.

IV. NEW BUSINESS:

1. **Discussion/Action:** The Board will consider the permanent appointment of Chief Brian Johnson to serve on the NextGen RCS Board of Directors.

Recommendation: Appoint Chief Johnson as a permanent NextGen RCS Board member.

Discussion: Chief Alfredo Estrada inquired if Chief Brian Johnson needed to be present to be appointed. Mr. Childers confirmed Chief Johnson did not need to be present to be appointed.

Final Action: A motion was made by Tony Rouhotas, Jr. and seconded by Chief Estrada to permanently appoint Chief Johnson to serve on the NextGen RCS Board of Directors. Motion was approved unanimously.

2. **Discussion/Action:** The Board will review Engagement Letter for conducting an audit of IVECA's financial statements for fiscal years 2017-2018, 2018-2019, and 2019-2020.

Recommendation: Accept Engagement Letter from Roger Tubach, C.P.A.; \$18,000 for audit services. Have Chief Estrada sign.

Discussion: Mr. Schmidt commented on further clarification by Mr. Tubach on an email sent on June 22, 2020 concerning the usage of work papers during an audit. Fees could increase depending on the viability of the work papers. Mr. Ryan Childers addressed concerns about the length of the audit being three years, the audit cost, how useful prior CPA records are going to be, and being out of compliance with the JPA. Mr. Childers commented that it is useful to know the terms of the agreement before agreeing to anything to avoid confusion. Ms. Piedra had questions concerning how the Letter of Engagement was acquired. She inquired if there was an RFP and how the Engagement Letter was obtained from Mr. Tubach. Mr. Schmidt noted how Professional Services are obtained. The Board directed Mr. Schmidt to obtain more detailed information on the firms and or personnel which are interested in performing IVECA's audit work. This discovery shall include, but not limited to, fees, education, references, and experience in auditing public sector entities. Mr. Glud, CPA, Hutchinson & Bloodgood also stated that the Peer Review document should be part of the discovery. Mr. Glud also advised the Board on the audit selection process.

Final Action: A motion was made by Tony Rouhotas, Jr. and seconded by Alfredo Estrada to table the agenda item pending discovery by Mr. Schmidt. Motion to table was approved unanimously.

V. ITEM OF NECESSITY:

Anticipated litigation warrants the addition of a Closed Session. The addition of An Item of Necessity to the Agenda is necessary to proceed. Motion was made by Tony Rouhotas, Jr. and seconded by Alfredo Estrada to add an Item of Necessity-Closed Session to the agenda. Motion was approved unanimously. Board convened into closed session.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

CLOSED SESSION

VI. ANTICIPATED LITIGATION: *IVECA will recess to closed session regarding anticipated litigation in that:*

Significant Exposure to Litigation. A point has been reached where, in the opinion of IVECA on the advice of its legal counsel, based on existing facts and circumstances, there remains a significant exposure to litigation. There is one (1) such potential case. (Government Code §54956.9 (d) (2)).

Based on existing facts and circumstances, IVECA is meeting only to decide whether a closed session is authorized pursuant to Government Code §54956.9 (b) (1) (Government Code §54956.9 (b) (2)).

RECONVENE TO OPEN SESSION

VII. REPORTS:

1. Other: Reports from officers and committees.

VIII. INFORMATION:

1. IVECA Updates
 - (a) Legal Counsel - Ryan Childers.
 - (b) Emergency Communications Project Coordinator – Mark Schmidt.
2. Round Table

IX. ADJOURNMENT: Meeting adjourned at 2:39 PM.

1. The next regular meeting date is July 23, 2020.