



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Tony Rouhotas, Jr., President
Rosanna Bayon-Moore, Vice-President
Janette Angulo, Treasurer
Ralph Cordova, Board Member
Ray Loera, Board Member
Ken Herbert, Board Member

Terry Hagen, Board Member
Eddie Madueño, Board Member
Pete Mercado, Board Member
Mike Crankshaw, Board Member
Nick Wells, Board Member
Marilyn G. Gonzales, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 1078 Dogwood Road, Suite 101, Heber, CA 92249 during regular business hours, Monday through Friday, excluding holidays 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

January 26, 2017 1:30 p.m.

Board Members Present: Ken Herbert, Janette Angulo, Eddie Madueño, Rosanna Bayon-Moore, Mike Crankshaw, Pete Mercado, Ray Loera, Tony Rouhotas, Jr. and Terry Hagen.

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:32 PM
2. Verification of posting of Agenda: The agenda was posted at the El Centro City Hall, El Centro Economic Development Department and IVECA website on January 19, 2017.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Pete Mercado and seconded by Ken Herbert to approve Consent Agenda. Motion was unanimous.

IV. NEW BUSINESS:

1. **Discussion/Action:** Ratification of payment in the amount of \$6,330.00 to Thomas L. Wise for January-December 2017 yearly lease of the Brawley communication site.

Recommendation: Ratification of payment in the amount of \$6,330.00 to Thomas L. Wise.

Final Action: A motion was made by Tony Rouhotas, Jr. and seconded by Rosanna Bayon-Moore to ratify payment in the amount of \$6,330.00 to Thomas L. Wise. Motion was unanimous.

2. **Discussion/Action:** Addition of the Palo Verde, CA communication site backup generator to the I.V.E.C.A. – Bay City Electric Works Planned Maintenance Agreement.

Recommendation: Add the Palo Verde generator to the I.V.E.C.A. - Bay City Planned Maintenance Agreement. Begin maintenance.

Final Action: A motion was made by Rosanna Bayon-Moore and seconded by Mike Crankshaw to add the Palo Verde generator to the I.V.E.C.A.- Bay City Planned Maintenance Agreement. Motion was unanimous.

3. **Discussion/Action:** Re-appointment of Ms. Rosanna Bayon-Moore and Mr. Nick Wells to the I.V.E.C.A. Board.

Recommendations: Re-appoint I.V.E.C.A. Vice President and Board Member, Ms. Rosanna Bayon-Moore, and I.V.E.C.A. Board Member, Mr. Nick Wells.

Final Action: A motion was made by Tony Rouhotas, Jr. and seconded by Mike Crankshaw to re-appoint I.V.E.C.A. Vice President and Board Member, Ms. Rosanna Bayon-Moore, and I. V. E. C. A. Board Member, Mr. Nick Wells. Motion was unanimous.

4. **Discussion/Action:** PRESENTATION OF RESOLUTION 2017-_, RESOLUTION OF THE BOARD OF DIRECTORS OF THE IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY AUTHORIZING THE EXECUTION OF A RIGHT OF WAY FOR THE CAHUILLA STATION RADIO SITE PROJECT by Board President, Chief Rouhotas.

Recommendations: Resolution adoption.

Final Action: A motion was made by Mike Crankshaw and seconded by Ken Herbert to adopt RESOLUTION 2017-01 of the Board of Directors of the Imperial Valley Emergency Communications Authority. Motion was unanimous.

V. REPORTS

1. Other: Reports from officers and committees – No Reports.

VI. INFORMATION

1. IVECA Updates
 - (a) Legal Counsel Ryan Childers – No Updates
 - (b) Emergency Communications Project Coordinator – Mark Schmidt
 1. Audit- Mark Schmidt reported that the last audit completed was for the fiscal year ended June 30, 2012. Audit for fiscal year ended June 30, 2013 was paid for, but never completed. Discussion among Board Members and recommendation was to ask for full reimbursement of payment for 2013 audit, and pursue another auditor.
 2. Imperial County reimbursement for I.V.E.C.A. Project Coordinator – Mark Schmidt reported under the terms of MOU, Imperial County is required to bill on a quarterly basis. An amount of \$25,762.22 is due for the months of October, November, and December.
 3. Revised December 2016 IVECA Financial Statement reflecting the addition of the financial obligations for the IVECA Emergency Coordinator were distributed. Discussion ensued. Mark Schmidt stated he was willing to meet with any IVECA Board Member for clarification.

2. Round Table

Eddie Madueño – Stated that the 700 form is due.

Tony Rouhotas, Jr. – Mark has been working with Mission Critical Partners concerning the consolidation feasibility study. He has also meet with APCD to make sure all year-end forms are completed properly. Tony Rouhotas, Jr., Mark Schmidt, and Pete Mercado will be attending the RCS Board Meeting on Wednesday February 1, 2017.

Ken Herbert- Stated that he is off the board. The Imperial Valley Fire Chief's Association met and appointed Pete Mercado and Chuck Peraza as their IVECA Board Representatives.

VII. ADJOURMENT

The meeting was adjourned at 2:25 PM

The next regular meeting date: February 23, 2017