



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Ken Herbert, President
Mike Crankshaw, Vice-President
Rosanna Bayon-Moore, Treasurer
Ralph Cordova, Board Member
Ray Loera, Board Member
Tony Rouhotas, Board Member

Terry Hagen, Board Member
Eddie Madueño, Board Member
Pete Mercado, Board Member
Janette Angulo, Board Member
Nick Wells, Board Member
Veronica Leal, Note Taker

Jeff Green, IVECA Project Manager

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 605 W. H Street, Suite 122, Brawley, CA 92227 during regular business hours, Monday through Friday, excluding holidays 8:00 a.m. – 5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (760) 425-0951. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

MINUTES

July 28, 2016 1:30 p.m. – 2:30 p.m.

Members Present: Ken Herbert, Mike Crankshaw, Tony Rouhotas, Terry Hagen, Janette Angulo, Nick Wells

I. CALL TO ORDER

1. Verify the quorum of Board Members: Quorum was verified at 1:34 PM
2. Verification of posting of Agenda: The agenda was posted at the El Centro City Hall, Economic Development Department and IVECA website.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting: June 23, 2016
- Approval of IVECA's Monthly Financial Report: June 30, 2016

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Nick Wells and seconded by Mike Crankshaw to approve June minutes and Financial report (June 30, 2016). Motion was unanimous.

A motion was made by Tony Rouhotas and seconded by Mike Crankshaw to remove item number 7 (Closed Session) from the agenda.

IV. NEW BUSINESS

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

- 1. Discussion/Action:** Renewal of annual service agreement with Motorola Solutions. Contract runs from July 1, 2016 thru June 30, 2017 for a total cost of \$29,061.36
 -It is the same agreement that has been in place; however with a slightly increase from \$28,214.76 to \$29,061.36 (it is a 3% increase, based on risk). The agreement includes 25 Consolettes- Pick up & Deliver, 25 Spectra Astro Consolettes; Astro Dispatch Service, Smartzone Site; Astro Infrastructure Repair, Smartzone Site; Onsite Infrastructure Response-Standard, Onsite Infrastructure Response-Site; Local Radio Combo package, 7 Spectra Astro Radios. These radios are located in the four (4) Dispatch Centers and are no longer produced.
 -Tony Rouhotas reported he formerly met with Kelly Baker to discuss these costs. One of the concerns discussed was that radios are being paid twice. IVECA is paying for these radios as well as Dispatch. He wants to make sure it is not a duplicate.
 Kelly Baker discussed two flashes that are being done to the radios: one is the rebanding and the P25 NextGEN. These radios need to be P25 compliant. The radios that the consoles operate, which are IVECA radios, need to be P25 compliant.
 -Tony Rouhotas stated it was formerly discussed that IVECA was never intended to own these radios. The funding resource back then, is how these radios end up in dispatch centers based on the availability of funding in the transition to 800. However, now that the radios are being upgraded, IVECA should not own these radios.
 -Kelly Baker will search his files for Charles Beard's records of the equipment originally assigned to the County.
 -Ken Herbert recommended finding out who owns the radios, proving the radios belong to that City and advise the Agencies regarding future payments.
- Recommendation:** Approve the renewal contract with Motorola (S00001005695) in the amount of \$29,061.36
- Final Action:** A motion was made by Tony Rouhotas and seconded by Mike Crankshaw to approve the renewal contract with Motorola (S00001005695) in the amount of \$29,061.36. Motion was unanimous.

V. REPORTS

2. Other: Reports from officers & committees.
- a. Mike Crankshaw reported he received a letter from San Diego State University Police requesting for RCS frequencies for dispatch TAC 1.
 -Jeff Green stated SDSU is requesting a letter from the City of Brawley Police Department authorizing RCS frequencies for dispatch TAC 1. If San Diego State University, main campus, is not a customer they have to sign a contract with RCS.

VI. INFORMATION

3. IVECA Updates – Project Manager Jeff Green
- a. Rebanding Update: (Motorola Monthly update) As of last week, Imperial County has about 100 outstanding radios: Niland Navy has 5 radios missing; Imperial CO Office of Education 24 radios are missing; Calexico PD has 10 radios remaining; Imperial CO NTF, BIT, SIT has 10 radios remaining; Imperial CO Sheriff has 25 radios remaining; Imperial CO Superior Court has 5 radios remaining; IVECA and Imperial CO EMS Code Plug received; West Shore Ambulance in process, owned by IC EMS; Imperial CO CALMMET has 3 radios remaining; Imperial CO NAF 5 radios remaining, owned by ICO EMS MA; Imperial CO BORSTAR FED Agency received code plugs; Winterhaven Fire off service, Pre 2006 radios flashed; State of CA CHP ICO MA and BLM- FED Agency MA received code plugs; IC Probation 13 radios remaining.
 -Janette Angulo requested a copy (via email) of the updated list of outstanding radios.
- b. Site Monthly Report:
 -Ogilby had a generator failure (it was a charger failure); currently it is back on line.
 -Bruns Corner had a generator failure (it was a rodent problem). Also, part of the problem of the generator failure was the controller screen; an emergency stop button was not functioning.
 -ICO generator: on their annual service; it was found a bad battery. The battery was replaced and the coolants and levels were changed.
 -Future Issue: two weeks ago on Black Mountain RCS, it was discovered that there is a backup microwave dish on the tower. The cable is functioning, the dish is failing. RCS will be leading this matter and evaluate the exact cost/problem of the dish and how they want to resolve it. It will be an IVECA or RCS issue.
 All the sites have had their annual and quarterly maintenance.

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- Cahuilla Project: Over a month ago Jeff gave to Ryan Childers the latest MOA from the Navy and BLM. Ryan will review the MOA in August.
- Jeff Green reported every year an audit takes place; the board has authorized George Woo to perform the audit. However, two weeks ago, he was notified that George Woo's office will no longer do the audit. Hutchinson & Bloodgood is researching for firms available to do the audit; it will be presented to the board and the board will select the firm. Mike Crankshaw asked Jeff to request Hutchinson & Bloodgood to send the board the criteria that they are using to look for the auditor.
- Jeff Green reported on the annual payments, the City of Holtville and Calexico are the two outstanding.

4. IVECA Updates – Legal Counsel Ryan Childers. Not present.

5. Round Table

-Tony Rouhotas received a letter from Sprint pertaining to an abandoned tower behind County's Fire Station on Dogwood road. RCS is looking for a site, he will contact RCS.

-Jeff Green asked the board for information regarding the Project Manager position.

-Mike Crankshaw discussed Bay City invoice for service done on the tower at the Sheriff's Department.

-Ken Herbert received a letter from San Diego County Sheriff, Amendment to Agreement; it will be in the next meeting agenda and it will be distributed.

VII. PERSONNEL MATTERS: Closed Session

6. IVECA will recess to closed session pursuant to Government Code §54957 to consider the evaluation of the performance of the Project Manager.

~~7. IVECA will discuss candidate pool and testing results for recruitment of Emergency Communications Project Coordinator.~~

VIII. Adjournment. The meeting was adjourned at 2:28 PM.
The next regular meeting date: August 25, 2016