



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Alfredo Estrada, Jr., President
Abraham Campos, Vice-President
Nick Wells, Treasurer
Alex Silva, Board Member
Ray Loera, Board Member
Marcela Piedra, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Diego Favila, Board Member
Maricela Robles, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

MINUTES - REGULAR MEETING – VIRTUAL MEETING – JANUARY 28, 2021 – 1:30 P.M.

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

Governor’s Executive Order N-25-20 (March 17, 2020) allows the Board Members and the public to participate in the meeting via teleconference.

El Centro Public Works is inviting you to a scheduled Zoom meeting.

Topic: IVECA Board Meeting
Time: Jan 28, 2021 01:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/98272814727?pwd=dDhKWWVuM01qZ3Y2RWpNb3BLNnZwUT09>

Meeting ID: 982 7281 4727
Passcode: 355425
One tap mobile
+16699009128,,98272814727#,,,,*355425# US (San Jose)
+13462487799,,98272814727#,,,,*355425# US (Houston)

Dial by your location
+1 669 900 9128 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington D.C.)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)

Meeting ID: 982 7281 4727
Passcode: 355425
Find your local number: <https://zoom.us/u/abLtzuBac0>

Executive Order N-25-20 requires agencies holding meetings via teleconference to designate a publicly accessible location from which members of the public may observe and provide public comment. Although members of the public are encouraged to participate via teleconference, IVECA has designated the following physical location for public participation:

Economic Development Department - 1249 W. Main Street, El Centro, California.

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority “IVECA” office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

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AGENDA

Minutes January 28, 2021 1:30 p.m. Virtual Meeting

I. CALL TO ORDER:

1. Verify the quorum of Board Members. Quorum was verified at 1:35pm.
2. Verification of posting of Agenda. Agenda posted on January 21, 2021.

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

Calexico Police Chief Gerardo gave verbal notice that El Centro Police Deputy Chief Sawyer was being replaced by Brawley Police Chief Jimmy Duran for the IVECA Board.

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting.
- Approval of IVECA's Monthly Financial Reports.

Recommendation: Approval of the Consent Agenda.

Final Action: A motion was made by Chief Favila and seconded by Tony Rouhotas, Jr. to approve the Consent Agenda. Motion carried unanimously.

IV. NEW BUSINESS:

1. **Discussion/Action:** The Board will consider contracting with AAA Network Solutions, Inc., for the replacement of uninterruptible power supply (UPS) at the Black Mountain, Palo Verde, Salton City, and Sidewinder/CHP/Winterhaven communication sites, have the IVECA Board President execute the same, and approve payment from the Facilities Account, Number 05.

Recommendation: Approve contracting with AAA Network Solutions, Inc., for UPS replacement, have the IVECA Board President execute the same, and payment of \$25,023.88 from Facilities Account, Number 05.

Information/Discussion: Mr. Schmidt stated that this system provides temporary power to radios at the Black Mountain, Palo Verde, Salton City, and Sidewinder/CHP/Winterhaven communication sites. RCS-San Diego included the for mentioned sites requiring UPS replacement when engaging in the bid process for UPS replacement at RCS-San Diego controlled sites. The bidding process and standard terms and condition of purchase are acceptable to the IVECA purchasing policies and procedures. Attorney Childers has vetted this process.

Mr. Childers stated that from a Legal perspective he does not see any issues, and to move forward with the acquisition.

Final Action: A motion was made by Chief Estrada and seconded by Tony Rouhotas, Jr. to proceed with the purchase. Motion carried unanimously.

2. **Discussion/Action:** The Board will review and consider approving the regular IVECA Board meeting dates for calendar year 2021; January 28, 2021, February 25, 2021, March 25, 2021, April 22, 2021, May 27, 2021, June 24, 2021, July 22, 2021, August 26, 2021, September 23, 2021, October 28, 2021, November 18, 2021, and December 9, 2021.

Recommendation: Approve the presented regular meeting dates for 2021.

Final Action: A motion was made by Chief Favila and seconded by Tony Rouhotas, Jr. to approve the 2021 IVECA regular Board meeting dates. Motion carried unanimously.

3. **Information/Discussion:** As per the California Department of Justice (CA DOJ), the transmission over any radio channels of sensitive Criminal Justice Information (CJI) and Personally Identifiable Information (PII) must now be encrypted. Board response was for formal agenda Information and Discussion at the next IVECA Board meeting.

Recommendation: None requested.

Discussion: At the November 19, 2020 meeting, the Emergency Communications Project Coordinator, Mark Schmidt, was directed to engage in discovery concerning this topic. Research revealed the following:

- a. Each law enforcement agency, although in communication with one another, is working independently to meet CA DOJ

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compliance.

- b. Each compliance plan in development is agency specific.
- c. Only some task force mutual aid talkgroups are slated for encryption.
- d. There is no established or recommended template for compliance.
- e. Cost of compliance is of great concern for many agencies in the San Diego RCS.
- f. Mr. Schmidt will be contacting NextGen Board administration for inclusion in the February 10, 2021 NextGen meeting agenda.
- g. It is respectfully suggested that a coordinated plan be developed in conjunction with the Imperial County Sheriff and Police Chiefs' Association for uniformity in the programming process.

Mr. Schmidt informed that the following discussion points would be included in the February 10, 2021 NextGen Board meeting discussion:

- a. What are the protocols being followed by law enforcement, and any other agencies, to obtain compliance.
- b. Fleetmap development utilizing encrypted talkgroups.
- c. What assistance can be obtained from RCS-San Diego concerning encryption?
- d. Potential funding sources to obtain compliance.
- e. Mutual Aid talkgroups and encryption.

Chief Johnson questioned how each agency is currently working on the required DOJ submissions, what kind of implementation plan each required entity possess, and what they are going to do to stay within compliance. Exploration of all radio vendors to achieve cost savings was discussed.

Final Action: None requested.

4. **Discussion/Action:** In keeping with Section 3.2, Officers, of the J.P.A., the Board will consider conducting the election of a President, Vice-President, and Treasurer to serve as IVECA Officers until January 2022.

Recommendation: Conduct the election of a President, Vice-President, and Treasurer to serve as officers until January 2022.

Discussion: IVECA Executive Board Officers were nominated as follows by the IVECA Board:

Fire Chief Alfredo Estrada Jr. as President of the IVECA Board.

Mr. Abraham Campos as Vice-President of the IVECA Board.

Mr. Nick Wells as Treasurer of the IVECA Board.

Final Action: A motion was made by Chief Favila and seconded by Tony Rouhotas, Jr. to approve the IVECA Board nominated slate of officers. Motion carried unanimously. All are returning officers from year 2020.

1. Other: Reports from officers and committees.
 - a. CA Form 700 due, wet signature copies, please. – Mark Schmidt
 - b. Retirement of Attorney Ryan Childers-Mark Schmidt
Mr. Childers announced his retirement from Law Practice. RFPs required to find a new legal counsel. Attorney Childers targeted departure date is July 2021.
 - c. Generator issues, ICSO and Palo Verde communication sites-Mark Schmidt
ICSO communication site had a block heater issue causing it to be non-operational.
Palo Verde/ICFD Station 5 communication site had generator starter failure. Said failure and heavy weather in the area necessitated the need to bring in a portable generator. Commercial power failed multiple times during the heavy weather. ICSO and Palo Verde/Station 5 generators were returned to fully operational status.
 - d. First PSAP Regionalization Plan Meeting was held Thursday, January 21, 2021-Mark Schmidt
Developing a Core Team from the IVECA JPA members and then updating the 2017 Feasibility Study are the first phases of the regionalization plan. Mr. Schmidt is continuing his work with Mission Critical Partners (MCP).

VI. INFORMATION:

1. IVECA Updates.
 - (a) Legal Counsel - Ryan Childers.
 - (b) Emergency Communications Project Coordinator – Mark Schmidt.
2. Round Table.

VII. ADJOURMENT:

The next regular meeting date is February 25, 2021.

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