



IMPERIAL VALLEY EMERGENCY COMMUNICATIONS AUTHORITY (I.V.E.C.A.)

Website: www.iveca800.org

Alex Silva, President
Abraham Campos, Vice-President
Nick Wells, Treasurer
Alfredo Estrada, Jr., Board Member
Ray Loera, Board Member
Rosanna Bayon-Moore, Board Member

Tony Rouhotas, Jr., Board Member
Brian Johnson, Board Member
Robert Sawyer, Board Member
Janette Angulo, Board Member
Chuck Peraza, Board Member
Graciela Alvarez, Note Taker

Mark Schmidt, Imperial County/IVECA
Emergency Communications Project Coordinator

Rodolfo Aguayo, Imperial County HR Director/PERMA

Monthly meetings are held on the 4th Thursday at 1:30 p.m.

REGULAR MEETING

IVECA BOARD OF DIRECTORS
Economic Development Department
1249 W. Main Street
El Centro, CA 92243

All supporting documentation is available for public review in the Imperial Valley Emergency Communications Authority "IVECA" office located at 2514 La Brucherie Road, Imperial, CA, 92251, during regular business hours, Monday through Friday, excluding holidays, 7:00 a.m. – 4:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this public meeting, you should contact the office of IVECA at (442) 265-6029. Notification at least 48 hours prior to the meeting will enable IVECA to make reasonable accommodations, modifications, or arrangements to assure accessibility to this public meeting.

AMENDED AGENDA

May 23, 2019 1:30 p.m.

I. CALL TO ORDER:

1. Verify the quorum of Board Members
2. Verification of posting of Agenda

II. PUBLIC COMMENTS: *This is a public meeting. The IVECA Board welcomes your input and you may address the Board on items that are within the jurisdiction of IVECA but are not on the agenda. Members of the public may comment on items that are on the agenda when that item is being addressed by the Board. Please state your name and address for the record. Speaking time is limited to three (3) minutes. The Board is prohibited from discussing or taking any action on any item not appearing on the agenda.*

III. CONSENT AGENDA: *Consent agenda items are approved by one motion. IVECA Board or members of the public may pull consent items to be considered at a time determined by the President.*

- Approval of IVECA's Minutes: Regular Meeting
- Approval of IVECA's Monthly Financial Reports

Recommendation: Approval of the Consent Agenda.

Final Action:

IV. NEW BUSINESS:

1. Discussion/Action: The Board will consider budget adoption for fiscal year 2019-2020.

Recommendation: Adopt a budget for fiscal year 2019-2020.

THIS AGENDA TO BE POSTED AT THE CITY HALL AND AT THE LOCATION OF MEETING

Final Action:

2. Discussion/Action: The Board will consider adopting the revised Purchasing & Procurement Policy, dated May 23, 2019.

Recommendation: Adopt the revised Purchasing & Procurement Policy, dated May 23, 2019.

Final Action:

3. Discussion/Action: The Board will consider adopting a resolution electing to become subject to the Uniform Public Construction Cost Accounting Procedures pursuant to Government Code Section 22000, et. sec.

Recommendation: Adopt a resolution electing to become subject to the Uniform Public Construction Cost Accounting Procedures pursuant to Government Code Section 22000, et. sec.

Final Action:

4. Discussion/Action: The Board will consider adopting and Implement a Policy for Informal Bidding Procedures for Public Works Projects.

Recommendation: Adopt and Implement a Policy for Informal Bidding Procedures for Public Works Projects.

Final Action:

5. Discussion/Action: The Board will consider adopting a resolution ratifying the emergency purchase and installation of a heat pump unit from Vic's Air Conditioning and Electrical for \$6,100.00 for the Imperial County Sheriff's Office IVECA shelter location.

Recommendation: Ratify the heat pump purchase from Vic's Air Conditioning and Electrical for \$6,100.00.

Final Action:

6. Discussion/Action: The Board will review proposals for conducting an audit of IVECA's financial statements for fiscal years 2017-2018, 2018-2019, and 2019-2020.

Recommendation: Accept proposal from Douglas R. Ashbrook, C.P.A. for Audit Services Only: \$22,600. Accept proposal from Hutchinson and Bloodgood-Management Discussion and Analysis Only: \$5,000.00.

Final Action:

7. Discussion/Action: The Board will consider proposals for a one-year contract and award contract for IVECA generator maintenance. Chief Silva to sign contract.

Recommendation: Accept proposal from Empire Power Systems, \$18,627.00. Allow Chief Silva to sign contract.

Final Action:

V. REPORTS:

1. Other: Reports from officers and committees

VI. INFORMATION:

1. IVECA Updates
 - (a) Legal Counsel - Ryan Childers
 - (b) Emergency Communications Project Coordinator – Mark Schmidt.
 1. Radio classes.
2. Round Table

VII. ADJOURNMENT:

1. The next regular meeting date is June 27, 2019.

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